St Andrews Public School's
Carols on the Oval

Dear Parents and Caregivers,

We are very excited to announce that we are holding a Carols evening this year to gather together and celebrate the end of a fantastic school year and the upcoming holiday season.

Each grade will be performing, as will many of our CAPA groups. This event will take place on Friday, 4th December on the school oval beginning at 6:00pm. Students who are performing will be required to arrive at school at 5:30pm. It is anticipated that the Carols will run for approximately two hours. It is not compulsory for your child to perform, however, for planning purposes we do require a commitment from you. If your child is performing to confirm that they will be participating and that you will be able to organise to have them at school at this time.

Students in Year 1 are required to wear a Santa hat for their performance with their own sensible clothing and footwear. They should wear these to the Carols.

The Carols will be free of cost to students, families and the community. You should bring your own picnic rugs and/or portable chairs. Please be considerate, if you are setting up chairs and ensure that you do so behind those with blankets. From 5:30pm our Parent Body will be selling food from the barbeque. Snacks, drinks and glow products will also be sold on the night. Please keep in mind that schools are cigarette and alcohol free zones.

In the event of unfavourable weather, notification of cancellation will be via Skoolbag and the electronic board at the front of the school. Unfortunately we will be unable to reschedule another date if this event is cancelled due to bad weather.

Please note that teachers will not be responsible for supervision of children. All children will be the responsibility of their parent, caregiver or nominated adult at all times unless performing. As such, it is expected that all children remain with their adult carers at all times when not performing. No ball games or other activities will be permitted on the oval. If you wish your child/ren to be under the care of another adult, please complete the Alternative Carer Note attached.

If your child is performing at the Carols, please complete the attached Commitment Note and Alternative Carer Note (if applicable) and return these to the classroom teacher by Monday, 16th November 2015.

Yours faithfully,

Mrs Natasha Beecher
CAPA Team Leader

Mr Stuart Keast
Deputy Principal (Rel)
St Andrews Public School's
Carols on the Oval

COMMITMENT NOTE:

I agree that my son/daughter…………………………in class …………………………. will be able to participate in the Carols by Candlelight at the school oval on Friday, 4th December 2015.

Please tick:

☐ I am aware that teachers will not be responsible for supervision of my child and that my child will be under my supervision, or that of a nominated adult, at all times.

☐ I understand that there will be photographic and video coverage of the event by school staff and possibly the local media.

☐ I have completed and signed the Alternative Pick-Up Arrangement Note (if relevant).

Parent name: ……………………………

Signed: ……………………………. Date…………………..

Please mark if your child has indicated that they will also be performing with any of the following CAPA groups:

☐ Band (Mr Johnson)  ☐ Dance (Mr McGlinn)  ☐ Junior Choir (Miss Butler)

☐ Senior Choir (Ms Filippis / Miss Wendt)  ☐ Kindy Dance (Miss Walsh / Miss Walkden)

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ALTERNATIVE CARER:

I give permission for my son/daughter ___________________________ in class _______ to be brought to, supervised and taken home by _____________________________, Name _____________________________, Relationship to Child _____________________________ on Friday, 4th December 2015 to the Carols by Candlelight event.

Parent name: ……………………………

Signed: ……………………………. Date…………………..

Ballantrae Drive, St Andrews NSW